

## Communities Scrutiny Committee Forward Work Plan

**Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.**

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
17 October	<b>Cllr. Hugh H Evans</b>	1 Rhyl Going Forward Programme (Quarterly Report)	To evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes; and  (ii) identify any slippages with the Programme's delivery	Ensuring that the Programme: (i) has sufficient capacity, resources and the necessary commitment to deliver the intended outcomes for the Rhyl area; (ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and (iii) delivers a viable, sustainable future for the area and county in general, with improved long-term employment prospects and outcomes for residents	Tom Booty/Mark Dixon	September 2012
	<b>Cllr. David Smith</b>	2 Anti-Fouling Strategy	To review the effectiveness of the strategy, marketing/communication strategy and action plan in delivering its objectives (report to include full costings of the campaign and enforcement action, impact of campaign, statistics, information on the number of legal cases pursued/outstanding and the costs associated with their enforcement (incl. costs awarded), comparison on the number of Fixed Penalty Notices	An understanding of the progress made to date with the Strategy and identify any shortcomings or amendments required to the Strategy at an early stage	Hywyn Williams	April 2013

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			(FPNs) issued with respect to dog fouling and litter (including income generated)			
	<b>Cllr. David Smith</b>	3 Caravan Sites Strategy for Denbighshire	To consider the draft multi-agency Caravan Sites Strategy for the County (including the risk and impact analysis of the strategy's proposals)	Improved regulation and enforcement of caravan sites within the county will contribute towards delivering the Council's economic ambition whilst ensuring that vulnerable people are protected and assisted to live independent lives	Graham Boase/Paul Mead	July 2013
	<b>Cllr. David Smith</b>	4 Draft Flood Management Strategy	To consider the final draft version of the Strategy following public consultation	Pre-decision scrutiny and the formulation of recommendations to County Council with respect to approving the Strategy and its subsequent maintenance and monitoring arrangements	Wayne Hope	April 2013 (allocated by SCVCG June 2013)
	<b>Cllr. Bobby Feeley</b>	5 <i>Supporting People Local Commissioning Plan</i>	<i>To consider the:</i> <i>(i) allocation of spend and projects for 2014-15 and outline plans for 2015-16; and</i> <i>(ii) proposals to manage significant budget cuts</i>	<i>Scrutiny of ring-fenced grant funding proposals for housing related support services in Denbighshire currently valued at approximately £6.7million per year to ensure they are utilised effectively, realise optimum value for money in protecting vulnerable people and assisting them to live independent lives in good quality housing despite continued funding cuts</i>	<i>Katie Newe</i>	<i>September 2013</i>
28 November	<b>Cllr. Hugh Irving</b>	1 Community Covenant with the Armed Forces	To give an annual update on how the measures introduced under the covenant have supported the	Identification of improvements to the covenant and the formulation of recommendations to strengthen	David Davies	Dec 2012

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		(Nov/Dec 2013)	armed forces community in Denbighshire, and for the Committee to consider any changes to provision	it		
	<b>Cllr. David Smith</b>	2 Draft Highways Asset Management Strategy and 3 year Highways Capital Plan	To consider the draft Strategy, the proposed three year capital plan and a summary of the Working Group's work and views	Detailed consideration of the Strategy and Capital Plan and the formulation of recommendations with respect to them will assist the Authority to deliver its ambitions in relation to improving the County's roads and providing clean and tidy streets	Steve Parker/Mike Hitchings/Tim Towers	July 2013
23 January 2014	<b>Cllrs Hugh H Evans &amp; Huw Ll Jones</b>	1 Town and Area Plans (Quarterly Report)	To monitor the Council's performance in delivering its town plans and their benefit to the towns themselves and outlying communities	(i) identification of any slippages with the plans' deliveries and actions to improve performance; (ii) assist the Council to come closer to its communities	Rebecca Maxwell/Peter McHugh	January 2013
	<b>Cllr. Hugh H Evans</b>	2 Rhyl Going Forward Programme (Quarterly Report)	To evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes; and  (ii) identify any slippages with the Programme's delivery	Ensuring that the Programme: (i) has sufficient capacity, resources and the necessary commitment to deliver the intended outcomes for the Rhyl area; (ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and (iii) delivers a viable, sustainable future for the area and county in general, with improved long-term employment prospects and outcomes for residents	Tom Booty/Mark Dixon	September 2012
	<b>Cllrs.</b>	3 <i>Concept Design of</i>	<i>Pre—decision scrutiny of the</i>	<i>Assurances that the recommended</i>	<i>Carol L Evans</i>	<i>August</i>

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	<b>Hugh H Evans &amp; David Smith</b>	<i>Green Space - WRHIP</i>	<i>design proposals and the consultation process with respect to the design</i>	<i>design conforms that the brief given and that all viewpoints/observations have been considered</i>		2013
6 March						
3 April	<b>Cllrs Hugh H Evans &amp; Huw Ll Jones</b>	1 Town and Area Plans (Quarterly Report)	To monitor the Council's performance in delivering its town plans and their benefit to the towns themselves and outlying communities	(i) identification of any slippages with the plans' deliveries and actions to improve performance; (ii) assist the Council to come closer to its communities	Rebecca Maxwell/Peter McHugh	January 2013
15 May	<b>Cllr. Hugh H Evans</b>	1 Rhyl Going Forward Programme (Quarterly Report)	To evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes; and  (ii) identify any slippages with the Programme's delivery	Ensuring that the Programme: (i) has sufficient capacity, resources and the necessary commitment to deliver the intended outcomes for the Rhyl area; (ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and (iii) delivers a viable, sustainable future for the area and county in general, with improved long-term employment prospects and outcomes for residents	Tom Booty/Mark Dixon	September 2012
May/June	<b>Cllr. Bobby Feeley</b>	1 The provision of Day Care Services in Denbighshire	To evaluate the Council's provision of day care services across the County	An evaluation of the Council's Day Care Services' provision and its effectiveness in delivering the corporate priorities of protecting	Phil Gilroy/Helena Thomas	May 2013

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				vulnerable people and helping them to live as independently as possible, and modernising the council to deliver efficiencies and improve services for its customers, will enable members to identify any slippages, gaps in service delivery or risks to residents		
	<b>Cllr. David Smith</b>	2 Food Review	To monitor the delivery of the task and finish group/Cabinet's recommendations with regards to the Council's policies and procedures with respect to food procurement, regulation and contract management	Assurances that all practical measures in place to ensure maximum safety and provenance of food materials used by the Council and arms length organisations are enforced and adhered to with a view to protecting residents, businesses and visitors	Hywyn Williams	February 2013

**Future Issues**

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Community Infrastructure Levy (CIL)	To outline the proposals for implementing the CIL in Denbighshire	The development of an appropriate and effective CIL scheme for the County	Graham Boase/Angela Loftus	February 2013

**For future years**


**Information/Consultation Reports**

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<b>Information / Consultation</b>	<b>Item (description / title)</b>	<b>Purpose of report</b>	<b>Author</b>	<b>Date Entered</b>
Information Report [October 2013]	Economic Ambition Strategy	To define the proposed outcomes of the Strategy and detail their delivery timelines, delivery confidence status and the measures that will be used to gauge achievement	Rebecca Maxwell/Peter McHugh	May 2013
Information Report [October 2013] In lieu of report to Committee September 2013	Town and Area Plans (Quarterly Report)	To monitor the Council's performance in delivering its town plans and their benefit to the towns themselves and outlying communities	Rebecca Maxwell/Peter McHugh	January 2013 (rescheduled September 2013)
Information Report [summer 2013]	Supporting People Funded Internal Services in Denbighshire	To outline details of the further funding reductions announced in July 2013, their impact on services provided by the Council and the proposed measures to be taken to mitigate the effects of the funding reductions and the associated risks to vulnerable people. (The report to include an overview of all key services dependent on SP funding and to include case studies for members' information)	Gwynfor Griffiths/Katie Newe	July 2013
Information Report (Quarterly) [October/November]	Local Housing Strategy	To outline the progress to date in implementing the Local Housing Strategy 2013-18 and in delivering the associated action/delivery plan (to include an exceptions report on actions not meeting targets or areas of slippage against anticipated timescales)	Simon Kaye/Sue Lewis	July 2013

**Note for officers – Committee Report Deadlines**

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
17 October	<b>3 October</b>	28 November	<b>14 November</b>	23 January 2014	<b>9 January 2014</b>

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